CATONSVILLE HIGH SCHOOL CASH VERIFICATION FORM

Received from:		**Date:**	
Phone#:	**E-mail:**		
PTA Committee(s):			
Event or Activity:			

Budget Line Items **Enter budget line items & amount to be allocated to each line item (see back of form):**				
	1		**Amount:**	
	2		**Amount:**	
	3		**Amount:**	
	4		**Amount:**	
			TOTAL	**$ -**

CASH

Coins	**Pennies**	**.01 x**	= $		**Quarters**	**.25 x**	= $
	Nickels	**.05 x**	= $		**Other**		= $
	Dimes	**.10 x**	= $				
					A. Total Coins		**$ -**
Cash	**Ones**	**1. x**	= $		**Twenties**	**20. x**	= $
	Fives	**5. x**	= $		**Fifties**	**50. x**	= $
	Tens	**10. x**	= $	**Other**			= $
					B. Total Cash		**$ -**

CHECKS

Check#	**Name**	**Amt.**	**Check#**	**Name**	**Amt.**
1			**15**		
2			**16**		
3			**17**		
4			**18**		
5			**19**		
6			**20**		
7			**21**		
8			**22**		
9			**23**		
10			**24**		
11			**25**		
12			**26**		
13			**27**		
14			**28**		

Complete and forward to Treasurer or Treasurer Designee with all monies received promptly upon receipt. Contact treasurer at **cathyptsa@gmail.com** or **410-455-6439** (or treasurer designee) to arrange for pick-up or delivery.

C. Total Checks	**$ -**
THIS SHEET Total (A+B+C)	**$ -**
Total Deposit ALL SHEETS	**$**
# of additional sheets	

Verification (*Requires Two Signatures*):

Signature	**Signature**
Event Chair or Designee counted & verified	**Treasurer or Treasurer Designee re-counted & re-verified**

Treasurer use only:

PTA Program(s)/Budget Category:

Sales Tax collected: *$*

	Budget Item:	*$*	
	Budget Item:	*$*	
	Budget Item:	*$*	
	Budget Item:	*$*	
	Total	= *$*	

7/21/2014